

**Gloria Majeski**

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**From:** NOPEC Grants <grants@nopec.org>  
**Sent:** Friday, March 20, 2020 8:37 AM  
**To:** NOPEC Grants; Gloria Majeski  
**Subject:** RE: 2020 Community Profile Submitted

Hi Gloria,

Thank you for the submission. While reviewing your documents I noticed that the resolution you uploaded does not include any information on who is authorized to enter into the grant agreement. There needs to be a line such as the following included in the resolution for your community:

**"SECTION 1.** This Council of the GRANTEE (the "Council") finds and determines that it is in the best interest of the GRANTEE to enter into the Grant Agreement to accept the NEC Grant(s) for 2020, and authorizes the Mayor to execute the Grant Agreement to accept the NEC Grant(s) funds.

I will revert your submission so you can make the update when you are ready. Please let me know if you have any questions about this or any other step in the process.

Sincerely,  
Jessica

Jessica Chiano  
Loan and Grant Associate  
440-249-7072



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**From:** NOPEC Grants <no-reply@email.zenginehq.com>  
**Sent:** Friday, March 20, 2020 8:16 AM  
**To:** gloriamajeski@willoughbyhills-oh.gov  
**Subject:** 2020 Community Profile Submitted

Thank you for submitting your NOPEC Energized Community Grant Profile for Willoughby Hills! We are currently reviewing your submission, and you will receive a notice by email once it's approved.

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